

MINUTES OF LAVANT MEMORIAL HALL MANAGEMENT COMMITTEE  
**ANNUAL GENERAL MEETING** held in the Green Room, Lavant Memorial Hall  
ON TUESDAY 6 DECEMBER 2022 AT 6.30pm.

PRESENT      Mrs S Ings                      Mr D Kent  
                    Mr R Mayne                    Mr J O'Brennan  
                    Ms M O'Grady                Mr P Rivett  
                    Mrs E Sheppard              Mrs S Sims  
                    Mr R Wignall                 Mrs E Woodford

IN ATTENDANCE

Two members of the public - Mr H A Bleach and Mrs A Thomas

The Chairman, Mr Wignall welcomed everyone to the meeting.

1.      APOLOGIES

Apologies were tendered by Mr J Sharrod and Mrs L Tucker

2.      MINUTES of the meeting held on 7 December 2021 having been previously circulated were approved as being a true record of the meeting and signed by Mr. Wignall.

3.      MATTERS ARISING

- 3.1.    The Extra ordinary meeting took place on the 5 April 2022 when the accounts were adopted and the Independent Examiner appointed.

4.      CHAIRMAN'S REPORT

- 4.1    The report was circulated to all committee members prior to the meeting - see appendix 1.

- 4.1.1   There were no questions on the report. It was proposed by Mrs Ings, seconded by Mrs Sheppard and was unanimously agreed to its adoption.

5.      TREASURER'S REPORT AND ADOPTION OF ACCOUNTS

- 5.1    A copy of the accounts had been circulated to all members - see Appendix 2.

- 5.1.1   Mr Mayne went through the figures with the following points noted:  
Hall hire fees were up on 2021 when we were affected by Covid restrictions.  
The August fund raising event organised by Mr M Bleach to commemorate the centenary of the Hall and Bleach of Lavant was a great success - monies from this were received in September - our new financial year. Our thanks go to Mr Bleach and his team for organising the event.  
Grant funding overall was down on the previous year when Covid grants were available and received. A designated donation of £5000 was received for hall improvements and this helped with the costs of refurbishment of the sports section.

Arrangements for the FIT (solar panels) rebate have changed and meter readings are now being used.

On the expenditure side costs rose on the opening up of the Hall after the Covid restrictions were lifted - cleaning, consumables and utility costs all up and a Fire Alarm system installed.

Overall although receipts year on year are down, we are in a healthy position.

- 5.1.2 The accounts are now with the Independent Examiner and when completed an extra ordinary meeting will be called to approve and adopt the accounts for the year end 31 August 2022.

**ACTION - CALL AN EXTRA ORDINARY MEETING**

- 5.2 Thanks were expressed to Mr Mayne for his work as Treasurer over the past four years and for seeing us through the pandemic and ensuring that we received all available grants.

## 6. SECRETARY'S REPORT

6. The report was circulated to all committee members prior to the meeting - see Appendix 3  
There were no questions on the report.

## 7. APPOINTMENT OF ORGANISATIONS' REPRESENTATIVES

Lavant Horticultural Society	Mr J Sharrod*
Lavant Short Mat Bowls Club	Vacancy
Lavant Cricket Club	Mr R Wignall * until CC AGM in February 2023
Lavant Football Club	Mr D Kent *
Lavant Friendly Club	Vacancy
Lavant PCC	Vacancy
Lavant Parish Council	Mrs L Tucker
Lavant Players	Mr J O'Brennan
Lavant WI	Ms M O'Grady*

\* re-elected members

## 8. ELECTION OF OFFICERS AND VILLAGE REPRESENTATIVES

Treasurer The post of Treasurer has been advertised but at the present time there are no candidates for the position. Mr Mayne has kindly agreed to carry on in the role until the Independent Examiner has signed off the accounts for year-end August 2022. Our thanks are extended to Mr Mayne for his work and support.

Secretary The nomination of Mrs. Sims for the position of Secretary was proposed by Mrs Sheppard seconded by Mrs Woodford and unanimously agreed. There were no further nominations. Mrs. Sims kindly accepted the post.

Chairman and To be elected at the committee meeting to be held on 3 January 2023.

Vice-chairman

**Action - agenda item January 2023**

## 8.1 Village Elected members

Mrs Susan Ings was proposed by Mr Wignall and seconded by Mrs Sheppard and all present were in favour.

Mrs Elaine Sheppard was proposed by Mrs Sims seconded by Dr Rivett and all present were in favour.

Dr Rivett was proposed by Mr Wignall and seconded by Mrs Sims and all present were in favour.

There were no further nominations therefore the Chairman declared the above persons duly appointed to the committee for the coming year.

9.2 Mrs Woodford was thanked for her long service on the committee, her local knowledge will be missed and it is hoped she will continue to help and support the committee whenever possible.

There being no further business the Chairman closed the meeting at 7pm.

Signed: W R Wignall

Date: 5 December 2023

Appendix 1 Chairman's report  
Appendix 2 Treasurer's report - copy of accounts  
Appendix 3 Secretary's report