

MINUTES OF LAVANT MEMORIAL HALL MANAGEMENT COMMITTEE
ANNUAL GENERAL MEETING held in the Green Room, Lavant Memorial Hall
ON TUESDAY 7 DECEMBER 2021 AT 6.30pm.

PRESENT Mrs C Evison Mrs S Ings
 Mr D Kent Mr R Mayne
 Ms M O'Grady Mr P Rivett
 Mr J Sharrod Mrs E Sheppard
 Mrs S Sims Mr R Wignall
 Mrs E Woodford

IN ATTENDANCE
 Mr H A Bleach

1. APOLOGIES

The were no apologies tendered

2. MINUTES of the meeting held on 1 December 2020 having been previously circulated were approved as being a true record of the meeting and signed by Mr. Wignall.

3. MATTERS ARISING

Min 5.1 Adoption of accounts. These were adopted by the committee at the meeting held on 6 April 2020.

4. CHAIRMAN'S REPORT

- 4.1 The report was circulated to all committee members prior to the meeting - see appendix 1.

- 4.1.1 There were no questions on the report and the committee unanimously agreed to its adoption.

5. TREASURER'S REPORT AND ADOPTION OF ACCOUNTS

- 5.1 A copy of the accounts had been circulated to all members - see Appendix 2 . The Treasurer, Mr Mayne went through the figures. Grants received from CDC were £19708 compared to £10000 in 2020. Income from the 200 Club was slightly up. Income from the FIT (Solar panels) was down as payments are now being phased. We had not been able to hold any fund raising events during the financial year. Despite the Covid pandemic our financial situation is good with balances bolstered by the grants received.

Expenditure is down due to less repairs and maintenance - last year included expenditure on drains and electrical work - this year the main expenditure was on the installation of the Fire Alarm System. Cleaning costs were down and there was a reduction in administration costs thanks to the Booking Secretary reducing her service costs as the work load was less and the Caretaker foregoing his charge. Electricity costs were lower due to usage being down and the fact that Eon had overcharged us previously Overall payments for the year were lower than the previous year by £13000.

The increase in bank balances is reflected by the lower expenditure. The figure for debtors is nil - this is thanks to the booking secretary chasing up payments in advance together with payments rolled over from last year.

The criteria for funds being Restricted or non-restricted was explained. The donation recently received is not restricted - the donor has been informed that the money will be spent on improvements to the sports section. The Chairman has written a letter of thanks to the donor.

5.1.1 Thanks were expressed to Mr Mayne for his work and for his diligence in obtaining grant support which has helped us survive financially.

5.2 The accounts are now with the Independent Examiner and when completed an extra ordinary meeting will be called to approve and adopt the accounts for the year end 31 August 2021.

ACTION - CALL AN EXTRA ORDINARY MEETING

6. SECRETARY'S REPORT

6. The report was circulated to all committee members prior to the meeting - see Appendix 3
There were no questions on the report.

7. APPOINTMENT OF ORGANISATIONS' REPRESENTATIVES

Lavant Horticultural Society	Mr J Sharrod* previously a village representative
Lavant Short Mat Bowls Club	Vacancy
Lavant Cricket Club	Mr R Wignall * until CC AGM in February 2022
Lavant Football Club	Mr D Kent *
Lavant friendly Club	Vacancy
Lavant PCC	Mrs C Evison*
Lavant Parish Council	Mrs S Ings * until Annual PC meeting April 2022
Lavant Players	Dr P Rivett*
Lavant WI	Ms M O'Grady*
* re-elected members	

8. ELECTION OF OFFICER AND VILLAGE REPRESENTATIVES

Treasurer The nomination of Mr. Mayne for the position of Treasurer was proposed by Mrs Sheppard, seconded by Mrs Woodford and unanimously agreed. There were no further nominations. Mr Mayne kindly agreed to accept the post.

Secretary The nomination of Mrs. Sims for the position of Secretary was proposed by Mr Wignall seconded by Mrs Evison and unanimously agreed. There were no further nominations. Mrs. Sims kindly accepted the post.

Village Elected members

9.1 Mrs Elaine Sheppard was proposed by Mrs Sims seconded by Mr Sharrod and all present were in favour.

Mrs Elizabeth Woodford was proposed by Mr Wignall and seconded by Mrs Sheppard and all present were in favour.

There were no further nominations therefore the Chairman declared the above persons duly appointed to the committee for the coming year.

- 9.2. There is one vacancy for a village representative and committee members were asked to try to find someone to fill this role.

There being no further business the Chairman closed the meeting at 6.53pm.

Signed: _____

Date: _____

- Appendix 1 Chairman's report
- Appendix 2 Treasurer's report - copy of accounts
- Appendix 3 Secretary's report